

## **FAMILIARIZATION PROGRAMME**

**As per Regulation 25(7), Regulation 46(2)(i) and Part C(2)(g) of Schedule V of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 the requirements relating to familiarization programme is given below:**

### **I. Familiarization programme for Independent Directors:**

- The Company familiarizes the Independent Directors with the company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various induction and training programmes. The Management provides information as requested by the Independent Directors for any specific project, activity or process through training either at the meeting of the Board of Directors/ Committee Meetings or otherwise.
- On appointment, Directors are provided with induction kits which, inter alia, include the Company's Memorandum and Articles of Association, Companies Code of Conduct, Code of Conduct for Prevention of Insider Trading, Annual Report & Accounts. The Independent Directors are apprised through appointment letters, on their roles, duties & responsibilities as well as their remuneration.

### **II. Familiarization process undertaken:**

Updation in regard to various areas such as finance, operations have been made to the Independent Directors during the year. In addition appropriate induction/training programmes for Directors including Independent Directors are provided by the Company as and when required by the director.

### **III. Details of Familiarization Programmes organized by the Company in FY 2024-25**

SL. NO.	SUBJECT MATTER	MEETINGS AND/OR PROGRAMMES ATTENDED				HOURS SPENT			
		FY				FY			
		2022-23	2023-24	2024-25	Cumulative till date	2022-23	2023-24	2024-25	Cumulative till date
1.	Internal Audit and Compliance Process	4	4	4	12	1	1	1	3
2.	SEBI Regulations, Companies Act, 2013 and other Regulatory updates	4	4	4	12	4	7	8	19
3.	Updates of Subsidiaries	4	4	4	12	4	7	8	19

### **IV. Initiatives to be taken in future to update the Independent Directors:**

- The Independent Directors are to be updated in the Board Meeting/ Committee Meetings with the presentations.
- Company Secretary to update any changes made in the areas of Company law/Listing Regulations.